



DEPARTMENT OF THE ARMY
UNITED STATES ARMY TRAINING AND DOCTRINE COMMAND
7 FENWICK ROAD
FORT MONROE, VIRGINIA 23651-1049

ATCM

05 February 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Memorandum of Instruction (MOI) for the 2010 TRADOC AIT Platoon Sergeant of the Year (PSOY) Competition

1. Purpose.

To prescribe procedures for selecting the AIT Platoon Sergeant of the Year of the U.S. Army Training and Doctrine Command. The PSOY competition will be conducted at TRADOC Headquarters, Ft. Monroe, VA from 24-27 August 2010.

2. Participants.

Installations that conduct Advance Individual Training will nominate one NCO for the competition. The nominee must be serving as an AIT Platoon Sergeant at the time of nomination and competition. **The nominee may be either an Active Component or Reserve Component NCO mobilized for AIT Platoon Sergeant duties.** All participants will be competing for the same title. There is no assignment time requirement prior to or after the competition. The winner will return to their unit after the competition, to continue their Platoon Sergeant duties.

3. Nominee's packet must arrive no later than 21 July 2010. Send packet to: HQ TRADOC, OCSM, 7 Fenwick Rd, Bldg 37, Fort Monroe, VA 23651-1049. Each packet will be reviewed by all CSMS on the board. Each packet will be placed in a one-inch plain white binder and will **only** contain the following items, with each item placed in a separate document protector:

a. Table of contents.

b. One certified copy of the Enlisted Record Brief (AC) or DA Form 2-1 and 2A (RC).

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c. One page typed biography using Microsoft Word. (See example at <http://www.tradoc.army.mil/CSM/Forms.htm>)

e. One 8" x 10" Standard DA photograph in Class A uniform. (Photographs can be in either the Army green uniform or the new Army service uniform)

f. DD Form 2266, Hometown News Release, completely filled out.

g. DA Form 705, Army Physical Fitness Test Scorecard, with a record APFT conducted with in 30 days of the packet due date.

h. Electronic file copies of biography (word document) and DA photo (JPG) emailed to michael.f.johnston@us.army.mil, no later than 21 July 2010.

4. Installations/Training Divisions should hold their board prior to the end of June to allow maximum time for preparation. If an organization does not plan to participate in the competition they will notify HQ TRADOC, OCSM no later than 21 July 2010, using the POC information provided in paragraph 8 of this memorandum.

5. Events. Each nominee will:

a. Be evaluated on selected performance tasks listed in Enclosure 1. The performance tasks are selected from the daily duties of AIT Platoon Sergeants.

b. Take an Army Physical Fitness Test (APFT) and have weight/height screened. Candidates will also be taped if applicable. Those who exceed the body fat screening table will be disqualified from the PSOY competition in accordance with TRADOC Regulation 350-16, Chapter 4-2d.

c. Appear before a board of Sergeants Major.

d. Not be authorized to bring a sponsor or Family member.

e. Arrive no earlier than Monday, 23 August 2010.

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Not authorized/reimbursed for a rental car. All transportation will be provided by Shuttle Buses and detail drivers that will transport all competitors to and from the appointed places.

POV's are not authorized for use during the competition. But are authorized prior to and after the competition of events.

6. Selection Procedures. Following the receipt of nominations at TRADOC HQ, a board will be conducted (composed of selected Sergeants Major). The board will select a winner and runner-up based on the following:

- a. The nominee's performance on hands-on tasks selected from the list provided in enclosure 1.
- b. The nominee's performance on the APFT.
- c. The nominee's performance and ability to answer questions before a board of Sergeants Major.
- d. A nominee will be terminated from the competition for not being IAW AR 600-9, violating the UCMJ, or refusing to attempt a task during the competition.

7. Uniform. See Enclosure 2.

8. Points of Contacts for this memorandum are as follows:

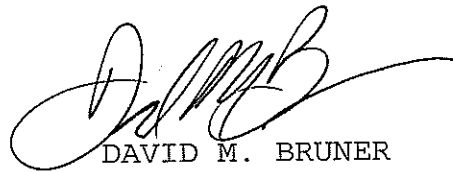
- a. SSG Michael F. Johnston (AC DSOY) at DSN 680-2860, COM 757-788-2860, CELL 757-775-8353, EMAIL michael.f.johnston@us.army.mil
- b. SSG Joshua J. Marshall (RC DSOY) at DSN 680-3864, COM 757-788-3864, CELL 757-775-8837, EMAIL joshua.j.marshall@us.army.mil
- c. XO to the TRADOC CSM (OCSM) at DSN 680-4133, COM 757-788-4133, EMAIL guillermo.fontanez@us.army.mil

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9. Use the above contact information to confirm receipt of this MOI or to address any questions or concerns pertaining to the 2010 PSOY Competition.

10. Once again, congratulations on being selected to represent your organization.



DAVID M. BRUNER

3 Encls

1. Performance and Hands-On
2. General Information
3. Packing List

CSM, USA

TRADOC Command Sergeant Major

DISTRIBUTION:

CSM,

- U.S. Army Combined Arms Center, Ft. Leavenworth, KS
- U.S. Army Combined Arms Support Command & Ft. Lee, Ft. Lee, VA
- U.S. Army Initial Military Training Command, Ft. Monroe, VA
- U.S. Army Field Artillery Center & Ft. Sill, Ft. Sill, OK
- U.S. Army Signal Center & Ft. Gordon, Ft. Gordon, GA
- U.S. Army Intelligence Center & Ft. Huachuca, Ft. Huachuca, AZ
- U.S. Army Aviation Center & Ft. Rucker, Ft. Rucker, AL
- U.S. Army Training Center & Ft. Jackson, Ft. Jackson, SC
- U.S. Army Armor Center & Ft. Knox, Ft. Knox, KY
- U.S. Army Maneuver Support Center & Ft. Leonard Wood, Ft. Leonard Wood, MO
- U.S. Army Air Defense Artillery Center & Ft. Bliss, Ft. Bliss, TX
- U.S. Army Transportation Center & Ft. Eustis, Ft. Eustis, VA
- U.S. Army Soldier Support Institute, Ft. Jackson, SC
- U.S. Army Medical Department Center & School, Ft. Sam Houston, TX
- U.S. Army John F. Kennedy Special Warfare Center & School, Ft. Bragg, NC
- U.S. Army Ordnance Center & School, Aberdeen Proving Ground, MD
- U.S. Army Ordnance Munitions & Electronics Maintenance School, Redstone Arsenal, AL
- U.S. Army Quartermaster Center and School, Ft. Lee, VA

PERFORMANCE AND HANDS-ON TASKS

1. Board References. Subject areas with current changes that may be used by board members for questions are:

a. TRADOC Regulations:

350-6 Enlisted IET Policies and Administration (01 Jul 09)

b. Army Regulations:

350-1 Army Training and Leader Development (Ch 3&4) (03 Aug 07)
 600-8-22 Military Awards (11 Dec 06)
 600-9 The Army Weight Control Program (27 Nov 06)
 614-200 (Chap 8, Section III) Enlisted Assignments and Utilization Management (02 Feb 09)
 635-200 Active Duty Enlisted Admin. Separations (06 Jun 05)
 670-1 Wear and Appearance of Army Uniform/insignia (03 Feb 05)

c. Field Manuals:

3-22.9 Rifle Marksmanship (12 Aug 08)
 3-21.5 (INCL C-1) Drill and Ceremonies (07 Jul 03)
 6-22 Army Leadership (12 Oct 06)
 7-0 Training for Full Spectrum Operations (12 Dec 08)
 21-20 (INCL C-1) Physical Fitness Training (30 Sep 92)

d. Other Publications:

STP 21-1 SMCT Warrior Skill Level 1 (18 Jun 09)
 TRADOC PAM 600-4 IET Soldier's Handbook (23 Dec 08)
 IET Standardized Physical Training Guide (04 Jan 05)

e. The NCO and Soldier's Creeds, Army Support Organizations, Warrior Tasks and Battle Drills, and all Training Support Packages may also be included.

2. The performance tasks evaluated will be selected from the following list:

- a. Leadership
- b. Warrior Tasks and Battle Drills
- c. Modern Army Combatives
- d. Surprise Tasks
- e. Basic Rifle Marksmanship (M16A2)

3. Grading.

a. The APFT will be graded IAW FM 21-20 standards.

b. The performance and hands on tasks will be to the same standard as an IET Soldier using the performance measures out of the TRADOC Pam 600-4 and STP 21-1 SMCT.

GENERAL INFORMATION

1. Arrival to Fort Monroe.

a. All nominees will arrive NLT 1300 hrs on 24 August 2010 at the appointed lodging to be determined at a later date, to ensure sufficient preparation time for the competition. Registration will begin NLT 1300 hrs on 24 August 2009, the uniform will be the summer APFU and competitors will ensure they do not wear spandex.

b. If arriving by air, arrive at the Norfolk International Airport. Competitors will arrange for transportation to Ft. Monroe by providing their flight information to SSG Johnston or SSG Marshall, NLT 16 August 2010.

c. The location on Ft. Monroe to report to has not been determined. Detailed instructions will be provided at a later date. **Competitors need to have their Government Credit Card.**

2. Billeting.

a. Competitors should be prepared to live in off post lodging at a location to be determined. OCSM will have lodging reserved for the competitors.

b. Transportation will be provided throughout the week. Competitors will receive a welcome packet upon arrival.

3. Uniforms Needed. The below listed uniforms will be needed for the week of events:

a. Army Combat Uniform complete.

b. Army physical fitness uniform with running shoes (IPFU). No unit or personal physical fitness uniforms are authorized for the competition.

c. Civilian casual attire (**Males: slacks, open collar shirt/ Females: dress or pant suit**).

4. Departure.

a. Departure may take place any time after 1500, 27 August 2010. Allow 2 hours for travel to the airport.

PACKING LIST

LBV/LCE
 PATROL CAP (ACU)
 2 CANTEENS WITH COVER
 2 AMMO POUCHES
 FIRST AID POUCH WITH DRESSING
 WET WEATHER TOP
 WET WEATHER BOTTOMS
 4 UNDERSHIRTS
 4 PAIR SOCKS
 4 PAIR UNDERWEAR (MAY BE SUBSTITUTED FOR APPROPRIATE
 UNDERGARMENTS)
 3 PAIRS ACU'S
 2 PAIR OF BOOTS
 2 PAIR TRUNKS, RUNNING BLACK
 2 T-SHIRTS, GRAY, SHORT SLEEVE
 3 PAIR CALF OR ANKLE LENGTH PLAIN WHITE SOCKS
 RUNNING SHOES
 MOUTH PIECE
 CAMELBAK HYDRATION SYSTEM (ACU PATTERN OUTER SHELL)
 I.D. TAGS/ I.D. Card
 1 PT REFLECTIVE VEST OR BELT
 PENS/ MECHANICAL PENCILS
 8½IN X 11IN NOTEBOOK
 POCKET NOTEBOOK
 PERSONAL HYGIENE ITEMS
 SUN TAN LOTION
 INSECT REPELLENT

NOTES

LCE/LBV MAY BE REPLACED OUT FOR THE NEW MOLLE SYSTEM, FLC
 COMPONENTS.
 COMPETITORS MAY BRING ADDITIONAL ITEMS, AND ASK FOR APPROVAL
 DURING THE TIME OF IN PROCESSING.